



2018 Steps for Students Catholic School Village Form

RETURN BY DECEMBER 15, 2017 BY 4 PM via fax at 713-659-7640 or email to jeberle@archgh.org.

School/Organization: _____

Address: _____

Contact Person Name (*Must be On-Site on race day*): _____

Telephone: _____ Cell # for Race Day: _____

Will the school team have a Tent? Yes No If yes, size of tent: _____ ft by _____ ft

How many people do you plan on attending the space? 10-25 25-50 50-100 Over 100

Will the school team have tables & chairs on-site? Yes No

Will there be food prepared on site?* Yes No

If so, list all food items to be served: _____

Where and by whom will the food items be prepared? _____

Will the food operations require the use of an open grill, bar-b-que pit, sterno, or similar fuels? Yes No

Where and how will the food items be safely stored? _____

RULES FOR THE VILLAGE:

- Space is extremely limited. Requests will be accepted on a first come basis.
- Each school team is responsible for the clean-up and proper disposal of all garbage in their area, and must clear the site by noon.
- All tents **MUST** be weighted down with sandbags, no staking will be allowed in the parking lots.
- Tables & chairs for school teams are to be provided by the team directly.
- *If the school's activities involve cooking, all adjacent areas to which sparks or heat might spread must be at least 25 feet away from combustible structures, and inspected at least 30 minutes after the event is over. A fire extinguisher must be present as well.
- **NO ALCOHOL** is allowed at Steps for Students

I have read, understand, and agree to abide by the policies associated with the Catholic School Village and would like to register my school team for a space.

Principal's signature: _____ Date: _____